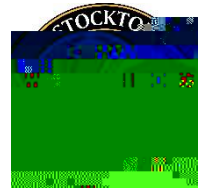


# STOCKTON UNIVERSITY



## PROCEDURE

### Centers and Institutes

Policy Administrator: Executive Vice President and Chief of Staff

Authority: N.J.S.A. 18A:64-8

Effective Date: June 22, 2021

Index Cross-References:

Policy File Number: 1170

Approved By: Dr. Harvey Kesselman, President

Stockton University has several interdisciplinary research centers and institutes that bring faculty, staff, students, and community members together in support of teaching, research, and community outreach efforts. This work directly aligns with the University's mission as well as local, national and global trends, and provides academic and scholarly benefits to individuals, groups, and the public good.

This document is meant to provide procedures for the creation, maintenance, and, when appropriate, closing of these centers and institutes. In forming these procedures, four key questions served as guiding tenets:

- Is the center or institute important and intrinsically linked to the University's mission?
  - Is there now – and will there continue to be – sufficient interest among stakeholders?
  - Can the center or institute be outstanding and serve an innovative or underrepresented niche on campus and/or in the community?
  - Can the center or institute be securely funded?
    - Initially?
    - Over the next 3-5 years?
1. **Terminology**. This procedure refers to “centers” and “institutes” equally; it is understood that various institutional entities (academic programs, schools, departmental or divisional units, etc.) may choose to use the terms in similar yet distinct ways.
  2. **Definition and purpose**. Centers and institutes are designed to fulfill a specialized need in support of the University's mission. In many cases, these entities are research- or service-oriented and allow the University to provide specific and focused data, insight, and support material to a wide range of stakeholders, both internal (students, faculty, staff, and administrators) and external (community leaders, business professionals, legislators, academic researchers, the media, etc.)

The purpose of a center or institute may include, but is not necessarily limited, to:

- Research, production, and dissemination of scholarly information;
- Sponsorship of seminars, symposiums, or workshops that benefit internal and external stakeholders;
- Development and administration of grant- and contract-support programs;
- Provision of services to campus or community groups.

3. **Center creation.** The formation of a center or institute will be recommended by the appropriate divisional executive for the division where the center or institute will reside, in consultation with the Cabinet, and with final approval of the President or designee.

From time to time after formation, modifications of the mission of a center or institute may be enacted, upon review and approval of the center or institute's advisory board

6. **Faculty Fellows**. In certain cases, faculty fellows can be requested for temporary assignment to a center or institute.
  
7. **Center Closure**. The closing of a center or institute must be recommended by the appropriate divisional executive, in consultation with the Cabinet, and with final approval of the President.

Review History