

Procedure 1095: Guidelines for Administration, Application, Distribution and Reporting of State Appropriated Research and Professional Development Funds

Summary of Key Changes

The Procedure has been updated as follows:

- Changed the policy administrator title
- Changed the committee composition to reflect the Faculty Constitution
- Changed language to make R&PD Committee member ineligible to apply for R&PD funding opportunities while serving on the committee. This aligns with

1. Individual faculty who have or will have a contract for the coming academic year are eligible for support.
2. Faculty and staff may

3. Research and Educational Equipment and Materials. Proposals which anticipate acquisition of substantial amounts of and/or substantial expenditures for equipment and materials for a research program or curricular development. Development funds in this category are intended to provide for the extraordinary support of existing and new programs/activities which have long-term value to the University, but could not be pursued from regular annual support sources.

E. Reporting

1. The Committee will promote annually a colloquium on Research and Professional Development projects funded by the University. Recipients of grants will be expected to present their conclusions at sessions of the colloquium. The colloquium will normally be held in the spring.
2. The Chair of the Committee on Research and Professional Development shall prepare and submit annually a report on its activities, shall include any reports made to the Committee, and any observations about future committee activities and/or concerns to the Provost, and to the President.

- F. Guidelines and application materials are available on the University website, on the [Office of Research and Sponsored Programs webpage](#).

Review History:

	Date
Procedure Administrator	7/22/2022
Deans	8/15/2022