Stockton University
2025
Written Hazard Communication Program

Policy and Administration

The management of Stockton University is committed to preventing accidents and ensuring the safety and health of our employees. We will comply with all applicable Federal and State health and safety rules. Under this program employees are informed of the contents of the New Jersey Public Employees Occupational Safety & Health (PEOSH) Hazard Communication Standard (HCS), the hazardous properties of chemicals with which they work, safe handling procedures, and measures to protect themselves from these chemicals.

Identifying Hazardous Chemicals

A list is attached to this program that identifies all hazardous chemicals at this workplace. The term *chemical* under HCS means any substance or mixtures of substances. Products in our

a SDS from the manufacturer indicating that ammonium hydroxide is an active ingredient. Since ammonium hydroxide is included on the NJ Hazardous Substance List, employees can obtain specific information about ammonium hydroxide by reviewing its HSFS. The New Jersey Right

In compliance with the New Jersey PEOSH Hazard Communication Standard, both Safety Data Sheets and Hazardous Substance Fact Sheets are readily accessible to all employees during their

Department	Title
Access Control	Access Control Supervisor
ARHU	Dean
ARTV Studios	ARTV Program Assistant/Dean

Print Shop	Print Shop Supervisor
Repair Shop	Repair Shop Supervisor
Scene Shop	Program Supervisor/Technician
Science Laboratories	Director of Academic Laboratories and

Any new products that are planned to be used in this workplace must be approved before use to ensure that SDSs and HSFSs are obtained before use. If a SDS is not immediately accessible for a hazardous chemical, for example, while working at an off-site location, employees may obtain the required information by calling the Department Supervisor or Designated Safety Person, in consultation with the Associate Director of Environmental Health and Safety.

employee's shift, or will be used by other workers, it must be labeled with the HCS information from the properly labeled original container.

As of December 1, 2015, all distributors were required to ship containers with the new HCS label elements. Products you have in-stock from before that date may be labeled under the previous Hazard Communication Standard. Also note that there are certain exemptions for products regulated by other agencies according to the Right To Know Labeling Guidelines of 2007. Please contact RMEHS if you have specific questions about container labeling.

Employee Training

Every employee who works with or has the potential for exposure to hazardous chemicals under normal conditions of use, or in foreseeable emergencies, will receive initial general and refresher

Refresher training, or an updated general training, must be attended every two years, by all employees exposed or potentially exposed to hazardous chemicals. The Department Supervisors will contact the EHS Department with the names of their employees that need initial-general supplemental training (new employees

website at: http://i stockton.edu/ age.cfm?siteID=177 eID=17.

The training is also available on the EHS website for review and future reference for the protection of the employee working with products containing hazardous ingredients.

2. All sections of relevant MSDS/SDS and HSFS;

3. Container labels and hazards;

4. Any relevant Standard Operation Procedures to assure protection when cleaning hazardous chemical spills and leaks;

Equipment;

6. Explain the use of control measures and procedures to prevent exposure;

7. Show the location(s) of hazardous materials, explain use, storage and disposal procedures;

8. Show the location of MSDS/SDS, HSFS, list of hazardous chemicals (RTK Survey with Updates) and any other related information on their areas;

1 The requirements of the PEOSH Hazard Communication Standard, the Federal Hazard Communication Standard, and an explanation of the applicable provisions of the Worker and Community Right to Know Act, N.J.S.A. 34:5A-1 et seq.

2 The location of the written hazard communication program and the list(s) of hazardous chemicals.

3 The location and availability of SDSs, HSFSs, Right to Know Survey, the RTK Hazardous Substance List (HSL), and any other hazardous material information;

4. Hazardous chemicals in their work area and any operations in their work area where

9. Procedures to follow if an employee is exposed to these chemicals.

10. How to read and interpret the information on PEOSH HCS and RTK labels, HSFSs and SDSs, and how employees may obtain additional hazard information using the RTK Survey and RTK HSL.

11. A copy of the RTK brochure is distributed to all employees and is available via the RMEHS website.

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and includes

1 An overview of each item covered during the initial training session and explanation of any changes in the employer's written hazard communication program, PEOSH HCS, or the RTK Act.

2 Reviewing the location of the written program, SDSs, HSFSs, the workplace labeling system, and any changes in products used or work processes that may cause exposure to hazardous chemicals.

3 Reviewing the methods and observations that may be used to detect the release of a hazardous chemical into the work area and procedures to follow if an employee becomes exposed.

4 Reviewing the methods that may be used to limit exposure to the hazards such as engineering

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Informing Employees who do Special Tasks

Before employees perform special (non-routine) tasks that may expose them to hazardous chemicals, a training session is conducted to inform them about the hazardous chemicals to which they might be exposed and the proper precautions to take to reduce or avoid exposure. This special session is conducted by the Department Supervisor or Designated Safety Person in conjunction with the EHS department, who will evaluate the hazards and provide appropriate controls prior to employees beginning the task. Employees who perform these non-routine tasks

Informing contractors and other employers about our hazardous chemicals

- The identity of the chemicals, how to review our Safety Data Sheets and HSFSs, and an explanation of the container labeling system.

- Safe work practices to prevent exposure.

Facilities and Operations Division will also obtain a Safety Data Sheet for any hazardous chemical a contractor brings into the workplace and will provide to the Associate Director of Environmental Health and Safety.

[redacted]

(Name of [redacted] Representative) [redacted]