

Recording a Session in Zoom

Zoom allows you to record a video and audio session into the cloud that you can share with your students. **Please note that cloud recordings in Zoom are automatically deleted after 90 days.** Make sure you always download copies of your recorded sessions (Instructions below) to your computer. Also, these instructions assume you are familiar with Zoom.

1. Go to Zoom from your Blackboard course section or from the Student website.

2. **Accessing Zoom**

From Blackboard, click on a meeting room.

From the Student website, click on [My Meetings](#), then click on a meeting room.

Click on [Schedule a New Meeting](#).

